

DATE: March 23, 2023  
TO: Policy Committee  
FROM: Kathy Jennings

Monday, April 3, 2023  
Middle School Library  
5:00 p.m.

1. Approval of Minutes from March 6, 2023, Policy Committee Meeting (*Forthcoming*)
2. Update on Creation of 2023-28 Strategic Plan - Mark Roffers of MDRoffers Consulting will attend and facilitate the following:
  - Review results of stakeholder interactions and analyze common trends (*Sent*)
  - Public comment opportunity
3. Discussion and Review of Board Approved 1<sup>st</sup> Readings for Possible Recommendation to the Board for 2<sup>nd</sup> Reading:

*(All policies sent.)*

- 671.1 Expense Reimbursements - Changes to follow a rate for meals, similar to mileage reimbursement, and to add language regarding lodging as it has always been an unwritten rule that staff does not get hotel rooms in Wisconsin Dells or Madison.
  - 342.2 Gifted and Talented Program – Updated language reflects there is now a coordinator in each building.
  - 421 Entrance Criteria for 4K, 5K, and First Grade – Decided not to add language addressing Early Childhood for advanced students, so no changes to policy, rule, or exhibit.
  - 421 Rule Guidelines for Entrance Criteria for 5K/First Grade
  - 421 Exhibit 1 Application for Early Admission to Kindergarten/First Grade
  - 352 Field Trips and Overnight School Trips – Revised to add language regarding students that leave a field trip to go with parents to extend their travel and there is a new exhibit. Also, differentiation on policy and exhibits between field trips and overnight school trips.
  - 352 Exhibit 1 Student Health Information Form for Overnight School Trips
  - 352 Exhibit 2 Field Trip and Overnight School Trip Checklist
  - (NEW) 352 Exhibit 3 Overnight School Trip Itinerary Modification
  - 452.1 Emergency Nursing Services – Changes to allow nurse to NOT be required to attend every field trip.
  - 452.4 Administering Medication to Students – Changes to state who is allowed to administer medications and cross references added on policy, rule and exhibit. Also, differentiation on policy, rule and exhibit between field trips and overnight school trips.
  - 452.4 Rule 1 Administering Medication Procedure
  - 452.4 Exhibit 3 Self-Administration of Medication on Overnight School Trips Health Care Provider and Parent Permission Form
  - (NEW) 834.1 Therapy Animals – New policy.
4. Discussion and Possible Recommendation to the Board for 1<sup>st</sup> Reading:

*(All policies sent.)*

    - 834 Service Animals - Cross reference to new policy regarding therapy animals and to policy outlining bus rules and regulations.
    - 836 Animals on School Premises - Cross reference to new policy regarding therapy animals.
    - 860 Visitors to Schools - Cross reference to new policy regarding therapy animals.
    - 751.3 Bus Rules and Regulations – Cross reference to policy regarding service animals.

- 431 Student Attendance – Updated policy cross references and then several additions and format changes to the rule to clarify our policy on student attendance, excused and unexcused absences, and truancy.
- 431 Rule Student Attendance Guidelines - (*Forthcoming*)
- 751.4 Use of Cameras or Recording Devices on School Buses or other Authorized Vehicles – Added cross reference to new policy regarding video surveillance.
- (NEW) Video Surveillance and Electronic Monitoring – New policy.
- (NEW) School Forest – New policy (*Forthcoming*)

5. Strategic Plan and Correlation to Committee’s Work

6. Next Meeting Date - May 1, 2023 – 5:00 pm